

Builder's Skip Licence Guidance Notes (Highways Act 1980, Sections 139, 140)

If you wish to place a builder's skip on any part of the Transport for London Road Network (TLRN), a **licence** is required from this Authority. The application form is attached. Each licence allows the placing of *one* skip on the highway, at any one time.

The application will only be considered on receipt of the completed application and fee. A licence can be valid for a period of 14 or 28 days. For longer periods, additional applications must be made.

Allow one calendar month for processing each application, although this may well be processed sooner

Licences will not generally be granted other than in white parking boxes. The most practical way of removing materials from site fronts on the TLRN is by directly loading into a vehicle for which dispensation from parking controls can be obtained by calling 0845 603 4545.

Licence Conditions

The licensee shall observe the following conditions:

1. The skip shall not exceed 3m x 2m x 1.5 metres high and is to be positioned on the carriageway unless other consent is specifically granted. It is to be positioned so as not to obstruct the flow of water in the channel, nor obstruct any road gullies, fire hydrants or covers to underground chambers or apparatus. Skips are to be positioned so that the longer sides are parallel with the kerb. Skips will not be sited within 10m of a road junction or a pedestrian crossing, on a waiting restriction, nor so as to obstruct any pedestrian or vehicular access.
2. Each skip must contain the skip company's name and contact number. In poor daytime visibility, flashing amber road lamps are required at each corner of the skip.
3. At least three traffic cones are to be placed on the approach side of the skip, starting at the kerb and tapering to the outside corner of the skip.
4. A reflective yellow and red strip must be attached to the ends of the skip facing traffic.
5. Skips are to be filled in a safe manner, and no materials are to be thrown either from the ground or from a high level. No materials are to be allowed to spill out of the skip, and no dust or other material shall be allowed to escape.
6. No skip or materials placed on the highway shall contain any inflammable, explosive, noxious or other dangerous materials, nor containers for the storage of any gas or petroleum whether full or not, nor other material which is likely to putrefy, nor which is, or is likely to become a nuisance to users of the highway.
7. No fires are to be lit.
8. No skip shall remain on the highway after the date of expiry of this licence. Skips shall be removed from the highway as soon as practicable, no later than two days after it has been filled. On removal of the skip the highway shall be left in a clean condition, failure to do so will result in TfL's contractors carrying out the work with the licensee being liable for the costs.
9. Transport for London, or its contractor, reserves the right to remove any skip from the highway without notice and in any circumstances that it deems to be appropriate.
10. **The licence, or a copy, shall be retained on the site and be produced to any person with due cause to see it.**