

Conditions for a Modular Accommodation Licence (Highways Act 1980, Section 169)

1. The licensee shall accept that the placement area shall be subject to a pre and post site inspection for potential damage claims
2. The licensee must ensure that the applicant has a minimum level of insurance cover available for each individual claim of not less than £10 million.
3. The licensee must ensure that his equipment is safely maintained for its purpose.
4. The accommodation shall be properly erected and secured on site so that the public is not endangered. Pedestrian and vehicular access must be maintained in an appropriate manner and free passage for pedestrians must be provided around the cabin
5. When required by the issuer of the license (usually for high-rise sites only), a *Site-Specific Risk Assessment* shall be provided by the principal contractor, prepared in conjunction with the contractor.
6. A request for an extension to the period for which the licence has been granted must be requested in writing at least 48 hours (excluding Saturday, Sunday and bank holidays) prior to the expiry of the licence.
7. The licence must be displayed in such a position as to permit easy and accessible viewing.
8. The accommodation shall not be used for the placement of advertisements
9. The licensee shall take all necessary precautions to protect all highway users, including where necessary the erection of protecting screens. Signs and warning signs shall be displayed in accordance with the *Traffic Signs Regulations and General Directions* 1994, The *Health and Safety (Safety Signs and Signals) Regulations* 1996 and any other legislative requirements.
10. No existing road sign/line shall be obstructed or rendered less effective by the placement of the cabin without approval from Transport for London (TfL) Street Management.
11. The licensee and his employees or agents shall comply with any instructions given (whether in writing or otherwise) by TfL, regarding the provision of lighting and warning notices and their maintenance.
12. The licensee shall take all reasonable steps to prevent damage to the street on which the accommodation is constructed and if any such damage is caused by reason of the placement, the cost of making good the damage shall be paid by the licensee to TfL within fourteen days of receipt by the licensee of a demand for such payment.
13. Upon the expiry of this licence or its termination as a result of such breach of any of its terms and conditions, the licensee shall forthwith remove the cabin and in default, TfL may remove the same, at the cost of the licensee and the licensee shall on demand pay for the cost of the removal.

14. In constructing, maintaining, using or dismantling the accommodation, the licensee shall comply with the *Health and Safety at Work Act 1974* and all other relevant legislation, standards or Health and Safety Executive notes from time to time in force.
15. The licence does not permit parking on the highway; independent arrangements must be made for placement and removal.
16. TfL reserves the right to vary the conditions of the licence, depending on specification and location of the cabin at any time.
17. TfL reserve the right to charge £100 for an extension of a licence - in accordance with the Highways Act 1980 and the Local Authority and Transport Regulations and Charges 1998 (948)
18. The structure shall not be placed within 18.3 metres (60ft) of a road junction, bus stop (stand or terminal), traffic lights, pedestrian crossing, entrance to or exit from schools and hospitals.
19. A minimum of 3.5 metres of carriageway must be maintained at all times.
20. Any container/structure shall be removed from the public highway or repositioned if required by the Police or Head of Engineering Service.
21. Single structures shall be lighted by at least four lights or at each corner during the hours of darkness and clearly visible to all traffic. Where consent for two or more structures are granted they shall be in a row, no double stacking. The distance between adjacent corners shall not exceed 1 metre and shall be lit during the hours of darkness by one lamp at each corner. These shall be clearly visible to all traffic. Additional safeguards for road users may be required with respect to guarding lighting and temporary walkways as a condition of the licence.
22. No structure on the highway shall contain any inflammable, explosive, noxious or dangerous material, which is likely to putrefy, or which is likely to become a nuisance to users of the highway.
23. The structure may not be used as a waste container.
24. Other than in exceptional circumstances, only two cabins will be permitted on a gantry.

IMPORTANT - PLEASE READ: The applicant is advised that the application will *not* be processed until the fixed standard sum has been received (See 'Fee' above). Applicants are advised to plan their works well in advance, as although TfL aim to process your application as soon as possible, the process can take up to one calendar month.

The applicant must wait for the licence before the Modular Accommodation is erected

The applicant must consent to TfL's standard Licence conditions attached