

**CONDITIONS FOR ERECTING HOARDING / STRUCTURES ON THE TLRN**  
Highways Act 1980 Section 172/3

1. Before a licence is issued, a pre-site meeting may be required with the licensee and a representative of TfL to discuss the proposals and ascertain the condition of the Transport for London Road Network (TLRN – Red Route) prior to the works being carried out. If this is the case the licensee will be contacted with a view to arranging a meeting accordingly.
2. The Licensee shall comply with Chapter 8, of the Traffic Signs Manual and any other such conditions the TfL Representative may apply.
3. The street around the hoarding or other structure must be kept clear of all materials, equipment and debris. Any spillages must immediately be removed from the highway. The footway shall be kept clear for pedestrians and properly protected both day and night, so as to cause no damage or injury to the public.
4. Any access points must open inwards or sliding but intermittent viewing slots are a preferred option
5. The name, address and telephone number including “out of hours” emergency contact number, of the contractor responsible for the site, shall be legibly displayed on a board measuring 600mm x 450mm. The name, address and telephone number of the owner (if different from the Contractor) of the hoarding or other structure must also be legibly displayed on a separate board of the same size. No other notice, placard, advertisement or anything in the nature of an advertisement, shall be printed, posted, pasted, drawn, painted, shown or displayed in any way, on or from such hoarding or other structure, without the written consent of the local planning authority (if required) and TfL, and then only subject to the terms of such written consents. All such unauthorised advertisements must be removed by the licensee within 24hrs. Any racist or defamatory graffiti shall however be removed by the licensee within 2 hours
- 6. To prevent unwanted advertisement postings, the licensee shall ensure that intermittent diagonal wooden beams are affixed to Hoarding frontages**
7. Any damage caused to the highway or street furniture will be, on completion of the works, repaired to a satisfactory standard by the Licensee otherwise remedial work will be undertaken by TfL and the full cost of any such work including administrative charges will be charged to the licensee
8. The licensee shall indemnify and keep indemnified, TfL or its agents as the Highway Authority against any liability, loss, claim or proceeding whatsoever arising under Statute or Common Law in respect of, or in consequence of, the erection, retention, collapse or removal of the structure, or the carrying out of works, against all claims, demands, proceedings, damages, costs charges and expenses whatsoever in respect thereof or in relation thereto. The public liability sum covered by the policy is to be £5,000,000 for any one event with a reputable insurer. Whenever required the Licensee shall produce to the Authority the policy, or policies of insurance and the receipts for payment of the current premises.
9. In the event of the structure collapsing so as to cause a nuisance or obstruction on or over the highway, the Licensee shall pay to the Highway Authority such costs as may reasonably have been incurred by them in carrying out work required to remove any such nuisance or obstruction or otherwise make the highway safe for passage.
10. The Local Authorities (Transport Charges) Regulations 1998 and the Highways Act 1980 allows for Highway Authorities to charge for licences to erect and maintain hoarding or other structures on or over the highway. This charge must be paid before the licence becomes effective for works to commence on site.
11. The Licence may be revoked at any time by the Highway Authority in the event of:
  - Failure to remedy any defects brought to the attention of the Licensee;
  - Non compliance with any of the conditions stated on the Licence
12. The Licensee has a right to appeal to a Magistrate’s Court against any conditions imposed under Sections 169 and 172 of the Highways Act 1980
13. In the event of any of the above conditions not being observed, this permission will be withdrawn and the said Contractor shall bear the cost of restoring and making good the said streets and footways.
14. Allow at least one calendar month for the application to be processed.
15. TfL reserve the right to charge £100 for an extension of an existing and VALID licence, or for an amendment to an valid existing licence - in accordance with the Highways Act 1980 and the Local Authority and Transport Regulations and Charges 1998 (948). A full charge will be made for extensions to licences that have expired.
- 16. TfL MUST BE IMMEDIATELY ADVISED OF THE REMOVAL OF ALL HOARDINGS OR STRUCTURES SO THAT A POST SITE DAMAGE ASSESSMENT CAN BE ARRANGED**