

# Transport for London

## Minutes of the Safety, Health and Environment Committee

Boardroom, 14<sup>th</sup> Floor Windsor House, London  
10.00am, Tuesday 16 September 2008

### Members

Christopher Garnett	Chair, Board Member
Sir Mike Hodgkinson	Board Member
Tony West	Board Member

### In Attendance

Gordon Sellers	Committee Adviser
Brian Wilkinson	Committee Adviser

### Staff

David Brown	Managing Director, Surface Transport
Martin Brown	Director of Health, Safety and Environment, London Rail
Howard Carter	General Counsel
Peter Hendy	Commissioner (for part)
Richard Stephenson	Director of Group Health, Safety and Environment
Mike Strzelecki	Director of Safety, London Underground

James Varley	Secretariat Officer
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### **24/09/08     Apologies and Declarations of Interest**

The Committee noted that Tony West had been appointed to the Committee for the purpose of this meeting.

Apologies for absence had been received from Judith Hunt, Ian Brown and Tim O'Toole.

Christopher Garnett declared an interest in his capacity as a member of the Olympic Delivery Authority.

### **25/09/08     Minutes of the Meeting held on 22 July 2008**

The minutes of the meeting held on 22 July 2008 were approved as a correct record and signed by the Chair.

### **26/09/08     Matters Arising and Actions List**

London Underground Quarterly Safety, Health and Environment Report: (17/07/08)

It was confirmed that follow up actions had taken place after the crowding incident at Victoria Underground station discussed at the previous meeting.

Corporate Directorates Quarterly Safety, Health and Environment Report: (20/07/08)  
Brian Wilkinson had received the Drain London Report and provided comments to Richard Stephenson.

HSE Assurance Letters: (15/07/08)

Further work would be done to investigate the possibility of undertaking random audits of Surface Transport contractors.

**The Committee noted the Actions List.**

**27/09/08      Community Safety Plan**

Richard Stephenson introduced the report. The publication was a joint one between TfL, British Transport Police, Metropolitan Police Service and City of London Police. The plan demonstrated TfL's commitment to signing up to Section 17 of the Crime and Disorder Act.

Following a question from the Advisers, a note would be provided on TfL becoming recognised as a responsible authority under the Crime and Disorder Act.

**[ACTION: Howard Carter]**

The Committee discussed the Plan and made a number of recommendations for modifications and improvements, particularly in relation to aspects of crime mapping. The Committee agreed that the completed Community Safety Plan should be submitted to the Board and asked for the Committee to be updated on progress against the elements of the action plan in 12 months time.

**[ACTION: Richard Stephenson]**

**The Committee noted the 2008/09 Community Safety Plan for Transport and Travelling in London.**

**28/09/08      London Underground Quarterly Safety, Health and Environment Report**

Mike Strzelecki introduced the report. Performance over the period had been good and most trends were positive. The majority of accidents continued to occur on stairs and escalators. The Committee commented on the successful implementation of the alcohol ban in June 2008 and requested an assessment of its effects on reducing assaults on the transport system at a future meeting.      **[ACTION: Mike Strzelecki]**

A trial of waste paper recycling bins was welcomed by the Committee.

The Committee asked that injuries from assaults and accidents be reported separately by all modes and that when commenting on the conduct of audits mention should be made of any safety critical findings.      **[ACTION: Richard Stephenson]**

**The Committee noted the report.**

**29/09/08**      **Surface Transport Quarterly Health, Safety and Environment Report**

David Brown introduced the report. The introduction of the Workplace Violence Unit had gone well. The unit was operated by TOCU police staff who had the ability to prosecute where necessary and also, importantly, provide a feedback service to the assault victims.

The hydrogen car and van project had been discontinued following a review of its strategic fit against Surface Transport's objectives.

The London Safety Camera Partnership had introduced workshops aimed at changing driver behaviour. This would give drivers the opportunity to receive further training rather than a fixed penalty and points on their licence.

The Committee was provided with an update on two major incidents that had occurred. Investigations were incomplete and Coroners' Reports had not been issued.

**The Committee noted the report.**

**30/09/08**      **London Rail Quarterly Health, Safety and Environment Report**

Martin Brown introduced the report. A common system of reporting would be introduced to assist with benchmarking. The HSE Management Systems (HSEMS) framework was expected to be in place by March 2009.

Staff assaults remained at zero and the Committee commended London Rail for its focus on this area.

An update on the recent fatal incident involving a bus and tram collision in Croydon on 7 September was given. Investigations were ongoing and final conclusions could only be drawn when the investigations by the appropriate authorities were completed. In the interim TfL was investigating to ensure that any lessons it could learn were identified and actioned.

**The Committee noted the report.**

**31/09/08**      **Corporate Directorates Quarterly Health, Safety and Environment Report**

Howard Carter introduced the report. A 'driving at work' standard had been adopted and a programme to improve building energy efficiency was being progressed with early indications that significant savings were possible.

**The Committee noted the report.**

**32/09/08     Any Other Business**

No additional items of business were raised and the meeting closed at 11.15am.

Chair: \_\_\_\_\_

Date: \_\_\_\_\_

