

Transport for London

Minutes of the Finance Committee

Boardroom, Windsor House, London
10.15am, Thursday 20 November 2008

Members

Sir Mike Hodgkinson	In the Chair, Board Member
Peter Anderson	Board Member
Eva Lindholm	Board Member
Daniel Moylan	Board Member
Steven Norris	Board Member
Kulveer Ranger	Board Member
Keith Williams	Board Member

Staff

Steve Allen	Managing Director, Finance
Howard Carter	General Counsel
Naomi Connell	Director of Finance and Support Offices, LU
Stephen Critchley	Chief Finance Officer
Mary Hardy	Director of Internal Audit
Ellen Howard	Director of Corporate Governance
David Burgh	Secretariat Officer

40/11/08 Apologies and Declarations of Interest

Apologies for absence were received from Christopher Garnett and Tim Parker. In the absence of Tim Parker, Sir Mike Hodgkinson chaired the meeting.

There were no declarations of interest.

41/11/08 Minutes of the Meeting held on 28 October 2008

The minutes of the meeting held on 28 October 2008 were approved as a correct record, and signed by the Chair.

42/11/08 Matters Arising and Actions List

A briefing for Members on the Redevelopment Project for the area in front of Victoria Station (Victoria Transport Interchange) would be circulated shortly.

[ACTION: Malcolm Murray-Clark]

The Committee noted the Actions List.

43/11/08 TfL Operational and Financial Report – Second Quarter 2008/09

Steve Allen introduced the report.

The Committee asked for information on how the performance targets for 2008/9 had been set and requested that this be provided in support of the proposed targets for 2009/10 together with an explanation of how customer satisfaction scores are determined. The Committee noted that the suite of performance indicators needed to be aligned with TfL's objectives to reflect the Mayor's commitment to the expansion of cycling and walking in London.

The Committee noted that the level of fares revenue resulting from an economic slowdown or recession has been identified as a risk to the Business Plan and asked that it be provided with information on fares revenue each period in order that it could monitor this in future. **[ACTION: Steve Allen]**

The Committee noted the TfL Operational and Financial Report – Second Quarter 2008/09.

44/11/08 TfL Investment Programme Report – Second Quarter 2008/09

Steve Allen introduced the report.

The Committee noted the Investment Programme Report – Second Quarter 2008/09.

45/11/08 Project Monitoring – Project Approvals

Steve Allen introduced the report.

The Committee noted the project approvals made by the Commissioner and Managing Director, Finance.

46/11/08 East London Line – Internal Transfer Schemes

The Committee considered the report seeking approval for the making of two internal transfer schemes under the Greater London Authority Act 1999. The schemes would transfer property, rights and liabilities constituting the extended East London Line (ELL) undertaking from London Underground Limited and TfL to Rail for London Limited once approved by the Mayor and confirmed by the Secretary of State for Transport.

The Committee noted the paper and recommended that the Board:

- 1. APPROVE the making of two internal transfer schemes substantially in the form at Appendix 1 of the report to transfer property, rights and liabilities constituting the ELL Undertaking from (i) LUL to RfL and from (ii) TfL to RfL, including the transfer of the statutory functions as referred to in this paper;**
- 2. APPROVE the submission of the transfer schemes to the Mayor for his approval; and**

3. **AUTHORISE the TfL Officers and Subsidiaries described at the paragraph below:**
 - a) **to seek the Mayor's approval of the transfer schemes;**
 - b) **to seek from the Secretary of State for Transport a confirmation order of the transfer schemes;**
 - c) **to make any necessary non material changes to the transfer schemes;**
 - d) **to agree the terms of and execute any necessary agreements between LUL, RfL and TfL (as the case may be) in respect of ancillary matters including asset values and operational and maintenance matters; and**
 - e) **to do all such other things as they consider necessary or desirable to facilitate the making and implementation of the transfer schemes and ancillary agreements.**

4. **The following Officers and Subsidiaries shall have delegated authority:**
 - a) **TfL Officers: the Commissioner, Managing Director Finance, Managing Director London Underground, Managing Director London Rail, Chief Finance Officer and General Counsel; and**
 - b) **Subsidiaries: Subsidiaries of TfL including Transport Trading Limited and any other subsidiary of Transport Trading Limited.**

47/11/08 Revision to Standing Orders

Howard Carter introduced the report which proposed a number of changes to Standing Orders including a proposal for the Finance Committee to have authority to approve projects with an outturn cost of £50 – 100 million as agreed at its meeting on 8 October.

The Committee recommended that the Board:

1. **approve the changes to Standing Orders set out in the report; and**
2. **delegate to General Counsel authority to implement these changes to Standing Orders.**

48/11/08 Briefing of Committee Members

Howard Carter introduced the report.

The Committee agreed that ad hoc briefing sessions on particular topics might be arranged once the Committee had addressed business planning and budgetary issues.

49/11/08 Any Other Business

No additional items of business were raised. The meeting closed at 10.55am.

The next meeting would be held on 27 January 2009 at 9.30am.

Chair: _____

Date: _____