

TRANSPORT FOR LONDON

BOARD

**SUBJECT: ARRANGEMENTS FOR DEPUTISING FOR THE CHIEF FINANCE OFFICER**

**DATE: 22 SEPTEMBER 2010**

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**1 PURPOSE AND DECISION REQUIRED**

- 1.1 The purpose of this paper is to ask the Board to approve the arrangements for deputising for the Chief Finance Officer for TfL.

**2 BACKGROUND**

- 2.1 The Greater London Authority Act 1999 requires the appointment by TfL of an appropriately qualified person as Chief Finance Officer. This role is required to secure that TfL has made arrangements for the proper administration of its financial affairs. Stephen Critchley has been appointed by the Board as the Chief Finance Officer for TfL.
- 2.2 Given the importance of the role of the Chief Finance Officer, it was considered appropriate to make formal arrangements for the duties to be covered during any absence of Stephen Critchley.
- 2.3 In July 2008 the Board approved the appointment of Sarah Bradley (Head of Group Financial Accounting) to deputise in the absence of the Chief Finance Officer and in her absence Jeremy Howland (then Head of Group Treasury).

**3 PROPOSED UPDATE TO THE CHIEF FINANCE OFFICER'S DEPUTIES**

- 3.1 As Jeremy Howland has now left TfL, it is recommended that Andrew Freeman (Head of Financial Services Centre and Human Resources Services) be appointed to deputise in the absence of Sarah Bradley. Mr Freeman holds the necessary professional qualifications.

**4 RECOMMENDATION**

- 4.1 The Board is asked to APPROVE the appointment of Andrew Freeman (Head of Financial Services Centre and Human Resources), to deputise as Chief Finance Officer in the absence of both the Chief Finance Officer and Sarah Bradley (Head of Group Financial Accounting).

**5 CONTACT**

- 5.1 Contact: Stephen Critchley, Chief Finance Officer  
Number: 020 7126 4871  
Email: [StephenCritchley@tfl.gov.uk](mailto:StephenCritchley@tfl.gov.uk)