



## Taxi meters and receipt printers

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All taxis must have a taxi meter. Drivers can also have a receipt printer installed if they wish.

### Taxi meters

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Details of the specification taximeters must meet are available in the [Taximeter specification document \(119KB\)](#)

[Download a list of approved taximeter installers \(PDF 60KB\)](#)

### Receipt Printers

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You can have an approved receipt printer installed in your taxi if you prefer to use this instead of hand-written receipts. You don't need to give out a receipt for each journey - just when a passenger asks you.

Printed receipts have the date and time of issue printed on them, as well as the fare and extras. You could print additional information to this, but you'll have to ask us about it first.

For credit and debit card transactions it is still a legislative requirement that a printed receipt is provided to the passenger and this requirement remains in place.

### Tips

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The new machines don't affect your tips. And your tips won't be printed on the receipt as the machines aren't set up to do this. If a passenger wants a tip recorded, just write it on the printed receipt by hand.

If you need to give out more than one receipt for a journey - if people are sharing your cab, for example - you can do handwritten ones.

### Keeping records

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The machines won't record any information about the money you take - they aren't designed for this. You'll have to keep records for tax and VAT in the normal way.