

**Date: 28 February 2018**

**Item: Members' Suggestions for Future Discussion Items**

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**This paper will be considered in public**

**1 Summary**

- 1.1 This paper presents the current forward programme for the Panel and explains how this is put together. Members are invited to suggest additional future discussion items.

**2 Recommendation**

- 2.1 **The Panel is asked to note the forward programme and invited to raise any suggestions for future discussion items.**

**3 Forward Plan Development**

- 3.1 The Board and its Committees and Panels have forward plans. The content of the plans arise from a number of sources:
- (a) Standing items for each meeting: Minutes; Matters Arising and Actions List; and any regular quarterly reports. For this Panel these are the Health, Safety and Environment Quarterly Report and the Human Resources Quarterly Report.
  - (b) Regular items which are for review and approval or noting such as the Health, Safety and Environment Annual Report.
  - (c) Items requested by Members: The Deputy Chair of TfL and the Chair of this Panel will regularly review the forward plan and may suggest items. Other items will arise out of actions from previous meetings (including meetings of the Board or other Committees and Panels) and any issues suggested under this agenda item.

**4 Current Plan**

- 4.1 The current plan is attached as Appendix 1. Like all plans, it is a snapshot in time and items may be added, removed or deferred to a later date.

**List of appendices to this report:**

Appendix 1: Safety, Sustainability and Human Resources Panel Plan.

**List of Background Papers:**

None

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## Safety, Sustainability and Human Resources Panel Forward Planner 2018/19

**Membership:** Michael Liebreich (Chair), Dr Nina Skorupska CBE (Vice Chair), Kay Carberry CBE, Baroness Grey-Thompson DBE, Bronwen Handyside and Dr Mee Ling Ng OBE

<b>28 February 2018</b>		
Quarterly Health, Safety and Environment Performance Reports (to include resilience, assurance and compliance issues)	D HSE	To note. This and future reports will include updates on progress against the recommendations in the reports on Sandilands
Human Resources Quarterly Report	HR Director	To note.
Bus Driver Facility Improvements	MD ST	To note. (6 monthly standing item)
Air Quality Update	D City Planning	To note
Climate Change Adaptation	D City Planning	To note.
Training and Development Update	HR Director	To note.
Evacuation Procedures for Wheelchair Users	D HSE	To note.
Transformation Update	D. Transformation	Standing Item
Informal Briefing: Transformation	D. Transformation	
Informal Briefing: Viewpoint Survey	HR Director	

<b>20 June 2018</b>		
Quarterly Health, Safety and Environment Performance Reports (to include resilience, assurance and compliance issues)	D HSE	To note.
Cycle Safety	Director City Planning	To note.
Vision Zero	Director, City Planning	To note.
Public Reporting of Incidents	D HSE	To note
Human Resources Quarterly Report	HR Director	To note.
Action on Equality Annual Progress Report and Action Plan (including Gender Pay Gap)	HR Director	To note.
Energy Strategy	D HSE	To note.
Responsible Procurement	D HSE	To note and recommend the Modern Slavery Statement to the Board.
Sandilands Tram Incident – Progress against recommendations	D HSE	To note (standing item)
Transformation Update	D. Transformation	Standing Item
Informal Briefing: Transformation	D. Transformation	

<b>27 September 2018</b>		
Quarterly Health, Safety and Environment Performance Reports (to include resilience, assurance and compliance issues)	D HSE	To note.
Human Resources Quarterly Report	HR Director	To note.
Bus Driver Facility Improvements	MD ST	To note. (6 monthly standing item)
Bus Safety Programme Update	MD ST	To note.
Review of CIRAS Report and Themes	D HSE	Annual review to note.
Fatigue Management	D HSE	To note.
Sandilands Tram Incident – Progress against recommendations	D HSE	To note (standing item)
Transformation Update	D. Transformation	Standing Item
Informal Briefing: Transformation	D. Transformation	

<b>5 December 2018</b>		
Quarterly Health, Safety and Environment Performance Reports (to include resilience, assurance and compliance issues)	D HSE	To note.
Human Resources Quarterly Report	HR Director	To note.
HSE Annual Report	D HSE	To review prior to submission to Board
Sandilands Tram Incident – Progress against recommendations	D HSE	To note (standing item)
Transformation Update	D. Transformation	Standing Item
Informal Briefing: Transformation	D. Transformation	

<b>27 February 2019</b>		
Quarterly Health, Safety and Environment Performance Reports (to include resilience, assurance and compliance issues)	D HSE	To note.
Human Resources Quarterly Report	HR Director	To note.
Bus Driver Facility Improvements	Managing Director, Surface Transport	To note. (6 monthly standing item)
Sandilands Tram Incident – Progress against recommendations	D HSE	To note (standing item)
Transformation Update	D. Transformation	Standing Item
Informal Briefing: Transformation	D. Transformation	