

Board



Date: 26 March 2015

Item 21: Report of the meeting of the Audit and Assurance Committee held on 9 March 2015

This paper will be considered in public

1 Summary

- 1.1 To report to the Board on the meeting of the Audit and Assurance Committee held on 9 March 2015.

2 Recommendation

- 2.1 **That the Board notes the report.**

3 Background

- 3.1 The main matters considered by the Committee were:

- (a) Management Actions Report;
- (b) Internal Audit Quarter 3 Report 2014/15;
- (c) Crossrail Audit Committee;
- (d) Integrated Assurance Plan 2015/16;
- (e) Accounting and Governance;
- (f) Review of TfL's Independent Reporting Lines for Year Ended 31 December 2014;
- (g) National Fraud Initiative 2014 Update;
- (h) Strategic Risk Management Update – Quarter 3;
- (i) Controls Over Procurement Authorities; and
- (j) Policy on Disclosure of Personal Data to the Police and Statutory Law Enforcement Agencies.

4 Issues Discussed

Management Actions Report

- 4.1 The Committee noted the paper and that there were no actions more than 60 days overdue.

Internal Audit Quarter 3 Report 2014/15

- 4.2 The Committee noted the report on audit work completed in Quarter 3 of 2014/15, work in progress and work planned for Quarter 4.
- 4.3 It was agreed that confirmation would be provided on completion of the follow up actions in relation to non-safety critical training in London Underground.

Crossrail Audit Committee

- 4.4 The Committee noted the paper on matters discussed by the Crossrail Audit Committee on 15 December 2014.

Integrated Assurance Plan 2015/16

- 4.5 The Committee considered and approved the 2015/16 Integrated Assurance Plan, which had been structured around strategic risk issues and based on wide consultation across TfL, including operational Boards and the Leadership Team.
- 4.6 It was also agreed that Finance would carry out an assessment during 2015/16 of the effectiveness of the use of peer reviews to perform integrated assurance reviews for projects.

Review of TfL's Independent Reporting Lines for Year Ended 31 December 2014

- 4.7 Members noted the paper updating the Committee on concerns raised with the independent reporting systems, SafeLine and Confidential Incident Reporting and Analysis System, during 2014.
- 4.8 The total number of reports overall had decreased compared to 2013. Promotional activity aimed at raising awareness of the reporting systems was planned for later this month.
- 4.9 It was agreed that future reports should include, where possible, information regarding concerns and complaints raised through other means, review possible reasons for the low take up of the schemes and provide benchmarking data compared to other similar size organisations.

National Fraud Initiative 2014 Update

- 4.10 The Committee noted the paper on the National Fraud Initiative for 2014.

- 4.11 It was agreed that data on a borough by borough basis would be provided on Blue Badge licence matches.
- 4.12 Internal Audit would review, as part of its 2015/16 audit plan, whether non-London based Taxi and Private Hire drivers were improperly avoiding paying the congestion charge.

Strategic Risk Management Update – Quarter 3

- 4.13 The Committee noted the update on the status of TfL's Non Project Strategic Risks and proposed mitigations at the end of Quarter 3 and the supplementary paper on Part 2 of the agenda.
- 4.14 It was agreed that management would consider making the attendance at Risk Management training compulsory for certain staff.

Controls Over Procurement Authorities

- 4.15 The Committee noted the Internal Audit Report on Procurement Authorities and Associated Controls, incorporating agreed management actions to implement improved awareness and control over Procurement Authorities and the supplementary paper on Part 2 of the agenda.

Policy on Disclosure of Personal Data to the Police and Statutory Law Enforcement Agencies

- 4.16 The Committee approved the revised Policy on the Disclosure of Personal Data to the Police and Statutory Law Enforcement Agencies.

List of appendices to this report:

None.

List of Background Papers:

Papers for the meeting of the Audit and Assurance Committee held on 9 March 2015.

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