

TRANSPORT FOR LONDON

AUDIT COMMITTEE

**SUBJECT: PRODUCTIVITY AND RESOURCES REPORT – FOURTH
 QUARTER 2007/08**

MEETING DATE: 11 JUNE 2008

1 PURPOSE AND DECISION REQUIRED

1.1 The purpose of this paper is to report to the Audit Committee on the broader activity and use of resources in the Internal Audit Department.

2 BACKGROUND

2.1 The attached appendix is the Period End Scorecard for Quarter 4 2007/08.

3 RECOMMENDATION

3.1 The Committee is asked to NOTE the contents of this report and comment on any further performance reporting it would wish to receive on a regular basis.

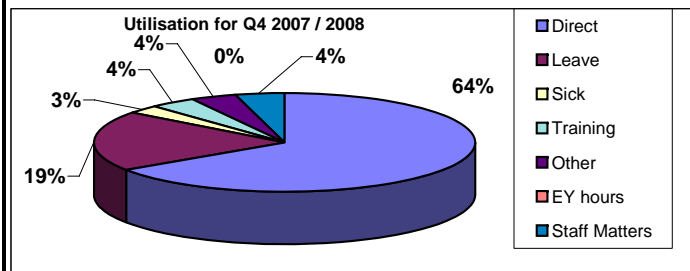
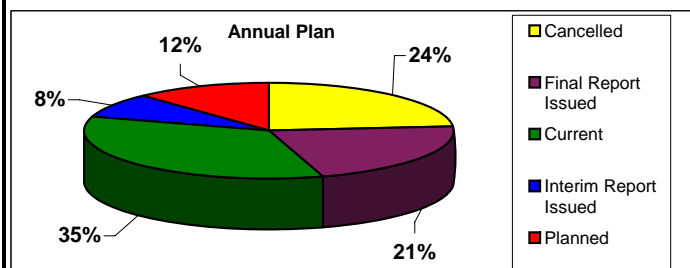
Internal Audit Score Card

Activity

Business & Security Audits					
				Total	YTD
INT	12	11	1	24	99
Final	39	2	0	41	138

104 audits in progress

Fraud Investigations: New 18 Closed 43 In Progress 55



Target is 70% direct

Quarter 4 2007 / 2008 (9 Dec 2007 - 31 March 2008)

Resources

	Staff Numbers Bf	Joiners	Leavers	Staff numbers Cf
Director	1	0	0	1
Senior Managers and Managers	15	1	2	14
General Auditors	10	3	1	12
Fraud Investigators	6	0	0	6
Security Auditors	3	1	1	3
Fraud Detection and Prevention	1	0	0	1
Admin/trainee	5	0	0	5
Total	41	5	4	42

Resources:

3 General Auditors, 1 Security Auditor and 1 IM Manager joined in period Q4 with 2 Managers, 1 General and 1 Security Auditor leaving. We finished the year with 7 vacancies.

Performance against Budget:

Our total expenditure for the year was £5,334,000, which was £89,000 below the budget of £5,423,000.

Significant variances to note are:

- A £262,000 overspend on our co-sourcing contract with EY;
- Additional HR recharges of £60,000 reflecting higher level of recruitment activity than had been expected at the start of the year;
- Unbudgeted costs of £47,000 for our office move during the year.
- These overspends have been offset by underspend on salary costs as a result of us having below budgeted headcount during the year. Training costs were also below budget.