

SCHEDULE 2 – Appendix 22
Statement of Truths for Out of Time Statutory Declarations

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Statement of Truth Ground 1

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| 1 | PCN | Optional | PCN number: <PCN> <NAME> |
| 2 | VRM | Mandatory | VRM: <VRM> |
| 3 | Applicant | Mandatory | Applicant: TfL |
| 4 | Contravention location | Mandatory | Location of Contravention: <LOCATION> |
| 5 | Contravention date | Mandatory | Date of Contravention: <DATE> |
| 6 | Respondent's Name & Address | Mandatory | Respondent's name and address: <NAME> <ADDRESS> |
| 7 | Reject Out of Time | Mandatory | TfL believes that the out of time Statutory Declaration filed by the above Respondent, should be rejected for the following reasons: |
| 8 | Ground 1 | Mandatory | The Respondent has ticked the box "I did not receive the PCN (notification of the PCN)". |
| 9 | PCN issued | Elective | TfL can confirm that on <DATE> the Respondent was issued a PCN through the post informing them of the Contravention and the associated Penalty Charge that is payable. |
| 10 | Charge Certificate Issued | Elective | A Charge Certificate was issued on <DATE> notifying the Respondent of the increase in the PCN. A request was made to the TEC to register the debt, which was subsequently accepted. |
| 11 | Order Recovery for | Optional | The Respondent was then forwarded an Order for Recovery along with a Statutory Declaration form requesting payment of the outstanding fine; the respondent was also offered the opportunity to file a formal Statutory Declaration. |
| 12 | Correspondence | Mandatory | All the above correspondence can be found enclosed for your attention. |
| 13 | Bailiff | Elective | As the Respondent failed to send any further correspondence or make the outstanding payment after receiving the Charge Certificate, Debt Registration notification and Order for Recovery, a warrant was requested. This was dispatched on <DATES> for the Bailiff's to enforce payment of the outstanding fine. |

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| 14 | Out Of Time | Mandatory | The Respondent then filed an out of time Statutory Declaration on <ENTER DATE OF STATUTORY DECLARATION> to the TEC, on <ENTER DATE RECEIVED> this was received by TfL. |
| 15 | Challenge | Mandatory | The Respondent has raised numerous points within the out of time Statutory Declaration, however no specific or valid grounds were established for not returning the Statutory Declaration within twenty one (21) days, and on this basis TfL are challenging the out of time Statutory Declaration. |
| 16 | Statement Truth | of Mandatory | I, <CSR>I, working on behalf of TfL, believe that the facts stated in this Statement of Truth are correct to the best of my knowledge. |

Statement of Truth Ground 2 & 3

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| 1 | PCN | Optional | PCN number: <PCN> <NAME> |
| 2 | VRM | Mandatory | VRM: <VRM> |
| 3 | Applicant | Mandatory | Applicant: TfL |
| 4 | Contravention location | Mandatory | Location of Contravention: <LOCATION> |
| 5 | Contravention date | Mandatory | Date of Contravention: <DATE> |
| 6 | Respondent's name and address | Mandatory | Respondent's name and address: <NAME> <ADDRESS> |
| 7 | Reject out of time | Mandatory | TfL believes that the out of time Statutory Declaration filed by the above Respondent, should be rejected for the following reasons: |
| 8 | Ground 2 | Elective | The Respondent has ticked the box "I made Representations about the Penalty Charge to the local authority concerned but did not receive a Notice of Rejection". |
| 9 | Ground 3 | Elective | The Respondent has ticked the box "I Appealed to the Parking/Traffic Adjudicator against the local authority's decision to reject my Representation, but have had no response to my Appeal". |
| 10 | PCN issued | Elective | TfL can confirm that on <DATE> the Respondent was issued a PCN through the post informing them of the Contravention and the associated Penalty Charge that is payable. |
| 11 | Representation | Optional | The Respondent subsequently made a Representation, which was received by TfL on <ENTER REPRESENTATION RECEIVED DATE>. On <ENTER REPRESENTATION REJECTED DATE> the Representation was rejected and a Notice of Rejection was forwarded to the respondent at the address as provided on the enclosed keeper detail report. |
| 12 | No Representation | Optional | We would like to draw to your attention that TfL have no record of the Respondent making a Representation against the above PCN and due to this, no Notice of Rejection was issued. |
| 13 | Charge Certificate issued | Elective | A Charge Certificate was issued on <DATE> notifying the Respondent of the increase in the PCN. A request was made to the TEC to register the debt, which was subsequently accepted. |
| 14 | Late Representation | Optional | The Respondent wrote to TfL regarding the above PCN. This correspondence was received on <ENTER LATE REPRESENTATION RECEIVED DATE>, which is outside the period in which the recipient of a PCN has to make a Representation. Therefore, TfL are not bound to consider the |

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| | | | correspondence and we advised the Respondent accordingly. |
| 15 | Order for Recovery | Optional | The Respondent was then forwarded an Order for Recovery along with a Statutory Declaration form requesting payment of the outstanding fine; the Respondent was also offered the opportunity to file a formal Statutory Declaration. |
| 16 | Correspondence | Mandatory | All the above correspondence can be found enclosed for your attention. |
| 17 | Warrant Dispatched | Elective | As the Respondent failed to send any further correspondence or make the outstanding payment after receiving the Charge Certificate, Debt Registration notification and Order for Recovery, a warrant was requested. This was dispatched on <DATE> for the Bailiff's to enforce payment of the outstanding fine. |
| 18 | Not keeper | Optional | The Respondent states that the Vehicle left their possession before the date of Contravention, but has not provided any proof to support this. TfL cannot be responsible for Registered Keepers / Persons Liable not amending their personal details or completing the Vehicle registration document correctly upon a successful sale. |
| 19 | Not keeper 2 | Optional | Within their Statutory Declaration the Respondent states that he or she not the Registered Keeper / Persons Liable of the Vehicle on the date of Contravention. We would like to draw to the Adjudicator's attention that PCNs are issued to the Registered Keepers / Persons Liable of the Vehicle using the DVLA in accordance with The Road User Charging (Charges and Penalty Charges) (London) Regulations 2001. According to the DVLA records, the Respondent was the Registered Keeper / Person Liable of this Vehicle on the Contravention date and is therefore liable for the Penalty Charge. Please see the Registered Keeper / Person Liable Details in section D. In the absence of any information from the DVLA, or other evidence to support their contention, we contend that liability for the PCN must remain with the Registered Keeper / Person Liable. |
| 20 | Out of Time | Mandatory | The Respondent then filed an Out of Time Statutory Declaration on <ENTER DATE OF STAT DEC> to the TEC, on <ENTER DATE RECEIVED> this was received by TfL. |
| 21 | Challenge | Mandatory | The Respondent has raised numerous points within the Out of Time Statutory Declaration, however no specific or valid grounds were established for not returning the Statutory |

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| | | | Declaration within twenty one (21) days, and on this basis, TfL is challenging the Out of Time Statutory Declaration. |
| 22 | Postal Strike | Optional | The Respondent has raised numerous points within the Out of Time Statutory Declaration, stating that the Statutory Declaration was delayed due to the postal strike. However, we can confirm that the Statutory Declaration form was sent out on <ENTER DATE SENT> and the postal strike was not until the end of <ENTER DATE>, which was after the period in which an in-time Statutory Declaration can be made. Therefore no valid grounds were established for not returning the Statutory Declaration within twenty one (21) days, and on this basis TfL are challenging the Out of Time Statutory Declaration. |
| 23 | Postal Strike and Not signed | Optional | The Respondent has raised numerous points within the Out of Time Statutory Declaration, stating that they sent the original form in, but it was returned as it was not witnessed by the appropriate authority; it was then delayed by the postal strike. However, TfL cannot be responsible for the industrial action of other companies and this does not explain why the Enforcement process could not have been followed before the Statutory Declaration stage. Therefore, no specific or valid grounds were established for not returning the Statutory Declaration within twenty one (21) days, and on this basis TfL are challenging the out of time Statutory Declaration. |
| 24 | Statement of Truth | Optional | I, <CSR>, working on behalf of TfL, believe that the facts stated in this Statement of Truth are correct to the best of my knowledge. |