

Transport for London

Minutes of the Meeting

Committee Rooms 4-5, City Hall, The Queen's Walk, London
10.15am, Wednesday 2 November 2011

Members

Boris Johnson	Chairman
Daniel Moylan	Deputy Chairman
Peter Anderson	Member
Claudia Arney	Member
Charles Belcher	Member
Isabel Dedring	Member
Christopher Garnett	Member
Sir Mike Hodgkinson	Member
Judith Hunt	Member
Eva Lindholm	Member
Bob Oddy	Member
Patrick O'Keeffe	Member
Tony West	Member
Keith Williams	Member
Steve Wright	Member

Staff

Steve Allen	Managing Director, Finance
Mike Brown	Managing Director, London Rail and London Underground
Howard Carter	General Counsel
Stephen Critchley	Chief Finance Officer
Leon Daniels	Managing Director, Surface Transport
Michèle Dix	Managing Director, Planning
Vernon Everitt	Managing Director, Marketing and Communications
Peter Hendy	Commissioner
Clive Walker	Director of Internal Audit
Shamus Kenny	Head of Secretariat

57/11/11 Apologies for Absence and Declarations of Interest

Apologies for absence had been received from Baroness Grey-Thompson and Steven Norris.

The following interests were declared: Daniel Moylan as a Councillor for the Royal Borough of Kensington and Chelsea, a director of the London Transport Museum and Chairman of Urban Design London; Peter Anderson as a director of the Canary Wharf Group plc in relation to Crossrail and the Jubilee line upgrade; Christopher Garnett as a member of the Olympic Delivery Authority and non-executive director of Aggregate Industries Limited; Sir Mike Hodgkinson as a non-executive director of Crossrail Limited; Bob Oddy on taxi related issues; Tony West as a member of Bexley Council's Public Transport Sub-Committee; and Steve Wright on matters relating to private hire vehicles.

58/11/11 **Minutes of the Meeting held on 21 September 2011**

The minutes of the meeting held on 21 September 2011 were approved as a correct record and the Chairman was authorised to sign them.

59/11/11 **Matters Arising and Actions List**

The Actions List was noted.

60/11/11 **Commissioner's Report**

The Commissioner introduced his report, which provided an overview of major issues and developments since the report to the meeting on 21 September 2011 and updated Members on significant projects and initiatives.

The Mayor had announced that 3 November 2011 would be London Poppy Day, with collections taking place at 60 tube stations to raise money for the Royal British Legion. To support the initiative, TfL was providing free travel on its services for all active Service personnel in uniform on that day.

The Commissioner highlighted two initiatives designed to provide customers with more helpful and accurate information to make informed choices about their journeys. The first was the redesigned LU service update information boards, which were being rolled out across the network. The boards provided clearer and more consistent information on any disruption to service, but there was no intention to reduce other publicity for disruptions. The second initiative was the recent launch of real time bus service information, covering all bus stops in London, by internet or by text. Even ahead of a major publicity campaign, the uptake of the service had been phenomenal with very positive customer feedback.

The Commissioner updated Members on TfL's planning for adverse weather. Discussions were continuing with Network Rail to ensure that lessons from last year in relation to national railway operations had been learned, and that customers of Train Operating Companies were provided with accurate information on any services that were disrupted.

The Commissioner also updated Members on the ongoing preparations for the 2012 Games. TfL's Site Specific Advice programme, which aimed to encourage businesses with over 200 employees to adapt their travel plans for the Games, had now signed up 420 businesses, covering nearly 520,000 employees. The latest stage of the 'Business Influencer' campaign was launched in October and separate events had been held to engage with freight operators and bus and coach operators.

Members welcomed the news that Crossrail's Tunnelling and Underground Construction Academy, based in east London, had opened to students at the beginning of October 2011. A real effort was being made to attract local students. TfL was also making an in-kind contribution to support another skills academy in south London. A paper would be submitted to a future meeting on the Mayor's Initiative on Skills and TfL's work to support this. **[ACTION: Peter Hendy]**

Further information would be provided to a future meeting on the use of the Barclays Cycle Hire Scheme by women and the initiatives in place to encourage greater use of the scheme by women. **[ACTION: Leon Daniels]**

The Board noted the Commissioner's report.

61/11/11 London Underground's Operational Vision – Technology Enables Change

Mike Brown introduced the paper, which outlined London Underground's operational vision. The vision explained how London Underground could align the operational business, both people and structure, with technological changes to ensure high levels of customer service, a reliable train service and continued efficiency.

Mike Brown informed Members that Tube stations would continue to be staffed during traffic operation; those staff would be deployed where they would be of most benefit to customers; there would be no compromises on the safety and security of passengers travelling around the network; and London Underground was committed to a highly skilled workforce. "Driverless trains" were some years away, but would always have a member of staff aboard. London Underground would consult with its staff and their Trades Unions as proposals were developed. The vision was being communicated to staff at a series of staff engagement events between now and March 2012. Members of the Board were welcome to attend any of the events.

A paper would be submitted to a future meeting of the Rail and Underground Panel on the opportunities arising from adopting a bespoke train maintenance regime. **[ACTION: Mike Brown]**

The Board noted the paper.

62/11/11 London Underground's 150th Anniversary Celebrations in 2013

Mike Brown introduced the paper, which set out details of the current proposals to celebrate London Underground's 150th anniversary in 2013.

Mike Brown would talk to Daniel Moylan on art on the Underground and Judith Hunt on commissioning local artists to support the celebrations. **[ACTION: Mike Brown]**

The Board noted the paper.

63/11/11 Report from the Meeting of the Audit Committee – 28 September 2011

The Chairman of the Committee, Keith Williams, gave an update to the Board on the meeting of the Audit Committee held on 28 September 2011.

The Board noted the report.

64/11/11 Report from the Meeting of the Safety, Health and Environment Assurance Committee – 5 October 2011

The Chair of the Committee, Tony West gave an update to the Board on the meeting of the Safety, Health and Environment Assurance Committee held on 5 October 2011.

The Board noted the report.

65/11/11 Report from the Meeting of the Finance and Policy Committee – 12 October 2011

The Chairman of the Committee, Peter Anderson, gave an update to the Board on the meeting of the Finance and Policy Committee held on 12 October 2011.

The Board noted the report.

66/11/11 Any Other Business

There being no further business, the meeting closed at 11.05am.

The next scheduled meeting would be held on Wednesday 7 December 2011 at 10.00am.

Chair: _____

Date: _____