

## Elizabeth Line Delivery Group – Outcomes

Thursday 23 June 2022

**Members:** Andy Byford, TfL Commissioner (Chair) (AB), Howard Smith, Chief Operations Officer, Elizabeth Line (HS), Andy Lord, Chief Operating Officer, TfL, Howard Carter, General Counsel, TfL, Rachel McLean, Chief Finance Officer, Crossrail, Finance Director, TfL

**Attendees:** Joan Buszewska, Head of Elizabeth Line Programme Assurance, TfL (JB), Lorraine Humphrey, Director of Risk and Assurance, TfL (LH), Dharmina Shah, Corporate Affairs Lead, TfL (DS), Keith Sibley, Crossrail Mobilisation and Improvement Director (KS), Nigel Holness, Managing Director, MTR Crossrail (NH), Jim Crawford, Chief Programme Officer, Crossrail, TfL (JC), , Laurie Jacobs, Corporate Affairs Manager, TfL (LJ) [REDACTED], Project Representative, Jacobs (P-Rep), Nicola Cox, Head of Corporate Finance, TfL (NC), Stewart Mills, Director of Infrastructure, Elizabeth Line, TfL (SM), Vicky Morley, Elizabeth Line Strategic Comms Lead, TfL (VM), Phil Gaffney, Independent Expert Support (PG)

**Apologies:** Tricia Wright, Chief People Officer, TfL (TW), Tim Ball, Director, Elizabeth Line, Network Rail (TB)

Item	Action	Owner	Due by
1 – Apologies, approval of previous minutes and actions	<p>The minutes to the previous meeting of 26 May were approved with no comments.</p> <p>SM gave the update on WiFi provision, with a revised programme for delivery expected by the end of the month, with a two weekly update feeding into the performance meeting. <b>AB requested that this is left as an ongoing action to feedback to ELDG.</b></p>	SM	21/07/22
2 – Op performance	<p>HS gave the Network Rail update, with the lifts at Romford set to be brought into passenger service on 28 June, and Ilford targeted to be delivered by 30 July. The external message is still for the stations to be ready by Summer.</p> <p>HS gave the safety update, with no incidents to report on RFLI. JC highlighted two high potential near misses from the programme safety report, with both incidents reviewed and lessons learned completed and reported back.</p> <p>HS gave the operational performance update across the central section, east and west. Central section performing well, with improvement in the West and slight reduction in the East, which is being reviewed. Revenue and passenger demand in a good position, and step free access performing well except for one lift at Abbey Wood which is now fixed.</p>		



4 – Finance	<p>RM gave the finance update, with the AFCDC unchanged and some chance for reduction in future due to underspend, but this will be kept under review. [REDACTED]</p> <p>[REDACTED] RM confirmed the position on cost to go.</p> <p>JC added that within the period the ECP's on Paddington and Whitechapel were completed, with other significant ECPs taking place after period end, which helps bring certainty to future spend.</p>		
5 – Assurance	<p>JB gave the Assurance update and asked if the impact of contingency resourcing on reliability in the first few weeks of operation was being reviewed, and if any of that resource might be kept, as well as resources lost in transition to TfL. HS confirmed that this was under review, and the only area which may be bolstered moving forwards is driver resource, and that the transition programme was monitoring resource transfer with particular focus on engineering.</p> <p>LJ summarised the request from DfT for TfL participation in an IPA gateway review for Stage 5B minus. Confirmed teams are working to agree terms of reference and approach.</p>		
6 – AOB	<p>AB asked VM to give an update on comms. VM highlighted work planning ahead for Bond Street opening and changes to services as a result of 5B minus. Also looking at customer demand information. Final CRL documentary episodes now aired.</p> <p>AL asked if there was an updated TV advert planned to reflect delivery of Ilford and Romford stations and, latterly, 5B minus and Sunday services – VM responded that this was under development.</p>		