

Transport for London

Minutes of the Projects and Planning Panel

Boardroom, 14th Floor, Windsor House, London SW1H 0TL
2.00pm, Tuesday 26 February 2013

Panel Members

Isabel Dedring	Panel Chair
Roger Burnley	Panel Member
Baroness Grey-Thompson DBE	Panel Member

Board Member also in Attendance

Charles Belcher	Board Member
Brian Cooke	Board Member

Staff

Steve Allen	Managing Director, Finance
Howard Carter	General Counsel
Andy Eastaugh	Head of TfL Programme Management Office
David Goldstone	Chief Finance Officer
David Hendry	Director of Finance, Surface Transport
Andrew Pollins	Director of Finance, Rail and Underground
Gareth Powell	Director of Strategy and Service Development, Rail and Underground (for part)
David Waboso	Capital Programmes Director, London Underground
Clive Walker	Director of Internal Audit

Also in Attendance

David James	Chairman of the Independent Investment Programme Advisory Group (IIPAG)
Ian Fugeman	Member of the IIPAG
Paul Jenkins	Member of the IIPAG
Nigel Quick	Member of the IIPAG
Victoria Moss	Secretariat Officer

07/02/13 Apologies for Absence and Declarations of Interest

The Panel welcomed Angela Knight's appointment to the Panel from 7 February 2013.

Apologies for absence had been received from Sir John Armitt, Angela Knight, Daniel Moylan and Terry Morgan.

Baroness Grey-Thompson declared an interest as a member of the London Legacy Development Corporation. Charles Belcher declared an interest as a member of Atos Origin Advisory Council on Transport.

08/02/13 Minutes of the Meeting held on 8 January 2013

The minutes of the meeting held on 8 January 2013 were approved as a correct record and signed by the Chair.

09/02/13 Matters Arising and Actions List

The Panel noted the Actions List.

10/02/13 TfL Sponsorship Capability Development Programme

Gareth Powell introduced the paper, which provided an update on the programme to address the recommendations set out in TfL's management response to the review undertaken by Turner & Townsend titled 'Systemic Review – Portfolio, Programme and Project Sponsorship – Transport for London' (September 2012).

The programme was progressing well with capability enhancements in Rail and Underground and development work commenced with Surface Transport. Work continued with the Programme Management Office to embed sponsorship within the Gate Review Programme. There was also a concentration on the development of good governance arrangements, essential to embed sponsorship responsibilities and enable appropriate empowerment.

The Independent Investment Programme Advisory Group welcomed the programme and its direction of travel, but would return to the Panel with a more detailed and comprehensive view. **[Action: IIPAG]**

The Panel noted the paper and the attached slides that set out the proposed structure of the TfL Sponsorship Capability Development programme.

11/02/13 Project Monitoring – Project Approvals

Steve Allen introduced the paper, which presented the forward approval programme for projects with a value in excess of £50m, from February 2013 to December 2013 and informed the Panel of project authority given by the Commissioner, the Managing Director, Finance and the Tube Lines (Holdings) Limited Board in accordance with delegated authority under TfL's Standing Orders.

Members welcomed the revised format of the forward schedule of project approvals but requested some further amendments. The schedule would be extended to a rolling 18 month forward plan, giving Members a more comprehensive overview and allowing them to request additional information on projects prior to meeting submissions. In recognition of the large number of projects scheduled to be considered in May 2013, the majority of Gate E reports would be deferred to the October 2013 meeting.

[Action: Steve Allen]

An overarching briefing would be given on cycling and road projects to a future meeting where a number of project approvals are being sought at the same time.

[Action: Leon Daniels]

The Panel noted the paper.

12/02/13 Any Other Business

There being no further business, the meeting closed at 2.15pm.

The next scheduled meeting would be held on 8 May 2013 at 10.00am.

Chair: _____

Date: _____